

George Washington High School
Student Handbook & Planner
2009-2010

655 South Monaco Parkway
Denver, CO 80224

GWHS Main Office.....720-423-8600
Attendance Office720-423-8642
Fax Number720-423-8614

Website: www.gwhs.dpsk12.org

This agenda belongs to:

Name _____

Address _____

City _____ Zip Code _____

Phone _____ Student ID # _____

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GW Telephone Directory

All numbers are area code (720) unless otherwise indicated.

GWHS Administration

PrincipalSteve Goldstein
*Phone #/voice mail... 720-423-8655

Assistant Principals

Discipline.....Ms. June Easterling
* Phone #/voice mail .. 720-423-8669
Student Services..... Mrs. Jennifer Woolf
* Phone #/voice mail .. 720-423-8644
Athletics / Testing.....Mr. Doug Tucker
*Phone #/voice mail...720-423-8641

Counselors

Andrew Winn 720-423-8651
TerriLynn Vigil 720-423-8619
Christina Smith 720-423-8666
Lindsey Vesceri 720-423-8664

International Baccalaureate Coordinator
Suzanne Geimer 720-423-8626

Future Center

College and Financial Aid Advisor
..... 720-423-8727

Secretaries (720-423 + extension)

Principal's Secretary Candace Dolan (8631)
Attendance Pat Fisher (8642)
Bookkeeper Rennelle Wright (8647)
Registration Alma Rodriguez (8691)
Registrar/Transcripts Gina Love (8611)
Requisitions Nancy Jewell (8653)
Discipline Amee Espinoza (8661)

Student Advisors

Mr. Bill Jones..... 720-423-8670
Ms. Jane Spence.....720-423-8645

School Resource Officer

Officer Mitchell 720-423-8630

GW Phone Numbers

Main Office 720-423-8600
Attendance Office..... 720-423-8642
IB Program (Mrs. Geimer) 720-423-8626
Student Advisor 720-423-8661
Treasurer (Ms. Wright) 720-423-8647

Support Staff

Sarah Blumenthal (Nurse).... 720-423-8635
Sarah Hartman (Soc Wkr).....720-423-8646
Suzi Stein Shevell (Psych) ... 720-423-8660
Megan Rommelmann(Speech Therapist)....
..... 720-424-8659

FAX Number

Athletic Office FAX..... 720-423-8633
Attendance Office FAX..... 720-423-8610
Counseling Center FAX..... 720-423-8613
Library/LMC FAX..... 720-423-8639
Main Office FAX 720-423-8614
Student Advisor FAX 720-423-8678

TOUCHSTONE

**As Patriots, we are united by a common goal.
Striving for the greatest academic success in at
the core of everything we do.**

In order to do this, we are

- ❖ Responsible for our actions, our success,
one another's safety and the appearance
of our school,**

- ❖ Respectful of ourselves, our staff, our
peers, and our school.**

- ❖ Our community perseveres because we
are proud to be patriots.**

PRRP

Patriots: Responsible, Respectful, and Proud

GENERAL INFORMATION

Emergency Procedures

Routes for evacuation of the building are posted in every room. Follow emergency procedures for a safe and expedient exit from the building. Follow any additional directions from your teacher or staff members. Fire drills are done to insure the practice of safe and expedient evacuation from the building. Everyone must move at least **300 feet from the building**. In the event of serious storms, earthquakes, tornadoes, floods, severe air pollution, or other emergencies, an announcement over the PA system will be made with procedures for you to follow. If there is a power outage, students and faculty should remain in their classrooms. Emergency generators will provide lighting for stairwells and exits.

Financial Obligations

The school district will provide textbooks for use in the classroom for required courses. A student may be charged for the cost of textbooks, workbooks, and instructional or informational materials that have been lost, damaged, or destroyed. In some courses there may be a cost for materials used on projects or assignments that become the personal property of the student. These costs vary from course to course. In other courses, students are expected to purchase, with their own funds, paperback books, materials for projects, etc. All students are expected to pay their financial obligations by the 6th week of each semester. **Checks will not be accepted after May 1, 2010. Cash or money order only!** **Seniors: All fees and fines must be cleared before you will be allowed to participate in any extra-curricular senior activities.**

Hall Passes

Students in the halls during class periods must have a pass with the date, time, destination, and teacher signature or an assistance badge.

Health

Student Immunizations: No student shall be permitted to attend or continue to attend any school in this district without meeting the legal requirements of immunization against disease unless the student has a valid exemption for health, religious, personal or other reasons as provided by law.

Students that do not have an immunization plan at school must submit a certificate of immunization or present a valid exemption shall be suspended and/or expelled from school until such certificate of exemption is received.

Policy JLCB

Student Medications:

Medication will be given when a parent specifically makes a request and completes the STUDENT MEDICATION REQUEST RELEASE AGREEMENT/PHYSICIAN'S ORDER FOR MEDICATION.

A new request must be initiated for each medication and each change of medication order. This includes changes in medication, dose, time, or route. In addition, a new form with the Physician's/Nurse Practitioner's order must be signed at the beginning of each school year for each medication. Asthmatic students enrolled in grades 6 through 12 will be allowed to carry their inhalers when a parent specifically makes a request and completes the "STUDENT MEDICATION REQUEST RELEASE AGREEMENT/PHYSICIAN'S ORDER FOR MEDICATION."

Parents should be encouraged to have the student's medication given at times other than school hours. Only when necessary will the school assume the responsibility of administering prescribed medication.

The medication supplied by the parent/guardian must be in the bottle dispensed by a pharmacy. The pharmacy label must include: student's name, name of medication, how often the medication is to be given, the dosage, and when appropriate, the date the medication is to be stopped.

It is the responsibility of the parent to retrieve all unused medication from the school when the medication is discontinued, the school year ends, or the family transfers to another district. All medication left in the school will be disposed of by the school nurse.

ID Cards

All students must HAVE a current GW ID card at all times. Students will be issued a FREE photo ID with lanyard during registration. If a replacement is needed, the student is responsible for a **\$5.00 fee**. Students who need an ID must come to the Main Office during lunch. **Students will be expected to show a current ID to conduct school business and may be requested to show their ID to teachers, security, and staff.** Students must present their ID to check out books in the library, to purchase tickets for school dances, and to ride the RTD. Most school activities will require a student ID for admission. Failure to carry a current GW ID card may result in disciplinary action.

Field Trips

Field trips are a privilege, not a right for students who succeed academically, have no unexcused absences and have no behavior referrals. Students must turn in a parent permission form and a teacher permission form. This form includes a report from your teachers that include attendance, grades, and behavior.

Internet Usage Policy

Each student and parent must sign an internet contract. The student's ID will be marked to indicate whether or not they have permission to use the internet computers. Without a properly marked ID, students will be denied permission to use GW labs and LMC computers. Violation of this contract will result in revocation of privileges. **NO EXCEPTIONS!**

Infinite Campus Parent/Student Portal

Infinite campus is the student information system that is used by Denver Public Schools. All parents and students are encouraged to apply for an account which will enable them to see all information pertaining to the student. This would include the student's schedule, grades, transcript, attendance and behavior information. For more information contact Alma Rodriguez at 720-423-8691.

LMC/Library

Students are welcome to use the LIBRARY MEDIA CENTER from 7:15 a.m. – 3:00 p.m. daily as long as student has either (1) a free period or (2) a pass from their teacher. Students need a valid student ID to check out books or use any of the library equipment. Computers are available to students in the LMC; however, computer usage is a privilege for academic purposes only. No games, videos, chat rooms, or any other site/application not directly related to academic instruction. Students are not allowed to bring backpacks, food, or drink into the Library. Backpacks can be left on the shelves by the door or secured in lockers. The library is not responsible for lost or stolen backpacks or items taken. Books are checked out for three weeks and can be renewed once. Overdue books are charged ten cents a day. Reference materials may be checked out overnight. Ten cents a day will be charged for overdue reference materials.

Lockers

A student's locker or desk, while intended as a repository for some personal belongings of the student, shall remain the property of the District, and the District reserves the right to inspect both without notice to the student. The District prohibits the display of pornographic pictures or drug/alcohol promotions in the student lockers. A student's locker, desk, or vehicle on school property may be opened, and the contents thereof inspected, only upon approval of the Principal or a designee. If drugs, weapons, bombs, or evidence of criminality are found, a complete report relating to any such incident shall be prepared, checked with witnesses, including students involved, and a copy thereof filed within a reasonable period of time with the Superintendent's Office. Also, the law enforcement agency having jurisdiction over the school shall be contacted and school officials shall thereafter cooperate with the requests and directives of such agency in the furtherance of any investigation. Students will be assigned a locker at the beginning of the year. It is the student's responsibility to keep the locker orderly, clean and odor free! When the locker is first issued, students should inform their teacher of any graffiti or markings inside the locker. If there are markings inside or out noticeable during inspections or at the end of the year, the student(s) assigned to the locker will be responsible for the cost of cleaning the locker. Remember to turn your locker dial after you close your locker. **DO NOT** keep your locker dial on your last number of your combination. **DO NOT SHARE YOUR LOCKER COMBINATION WITH ANYONE!** If the locker becomes jammed, report the problem to the Student Advisement Center. Locker searches may be necessary for stolen property, illegal contraband, or other probable cause. It must be emphasized that the school is not responsible for replacing stolen items. Money or expensive items should not be brought to school or left in lockers.

Lost & Found

Lost and found items should be turned in or claimed in the Main Office. Valuable items (wallets, jewelry, keys, etc.) should be turned in or claimed in the Treasurer's Office. Unclaimed items will be donated to charity. Students should see one of the student advisors to complete a theft report if something is stolen.

Lunch/Off-Campus Privilege

The lunch period provides students with the opportunity to socialize with friends, enjoy food in the cafeteria or on school grounds, meet with a club sponsor, enjoy a game in the gym area, get extra help with a teacher or use the LMC or computer facilities (with teacher permission). The George Washington High School administration strongly supports and urges the consistent, fair and strict enforcement of the shoplifting, jaywalking, loitering, and other ordinances that are applicable to our students as they participate in the community. GW students will have the privilege to enjoy "off campus" privileges as long as they behave as responsible individuals and treat our neighbors and merchants with respect and courtesy. The school reserves the right to revoke the privilege of off-campus lunch to any student who does not act in a mature or responsible fashion. In addition, any student who is tardy to their class, three times, immediately following lunch will lose their off-campus privileges. These students will need to check-in in the cafeteria each day; failure to check-in will result in disciplinary action. After three tardies in one semester, the student will lose their off-campus privilege for a period of one week. After six tardies, the student will lose their off-campus privilege for the remainder of the semester.

Phone Calls

Emergency messages from only a parent or legal guardian can be left for a student by calling the Student Advisement Center, 720-423-8661. An emergency is considered a situation that would require the student to leave the school during the school day and receive a partial from the Attendance Office. GW does not have sufficient staff to deliver non-emergency messages. There will be absolutely no paging of a student during school hours. Use of office telephones is restricted. The pay telephones located in the building are NOT to be used during class time. Cell phones are NOT to be displayed or used during class time. A current GW ID is required to use the phone in any office.

Posters/Flyers

Before any poster/flyer may be hung or circulated anywhere on campus, they must be approved and initialed by the Principal or a designee. Only posters promoting activities of specific interest to GW students may be hung. Posters should be tacked to the bulletin board or hung with masking tape on non-painted surfaces. It is the responsibility of the person or group hanging posters to take them down the day after the activity has been held.

RTD/School Bus Information

All students riding the RTD bus **MUST** have an RTD bus pass and a current GW ID. All of the school rules for riding school busses now apply to riding the RTD. All students riding an RTD school bus are expected to follow the directions of the driver for the safety of all passengers. A student who fails to maintain appropriate conduct while on the bus may be suspended from riding the bus or may be subjected to other disciplinary action. For students who are not eligible for a free RTD pass, RTD bus passes may be purchased from the Treasurer. Students who are eligible to receive a free RTD pass must meet attendance requirements to maintain eligibility. Excessive unexcused absences may result in termination of eligibility and the student, in consultation with their parents, may be asked to return to their home school. See Student Advisement Secretary for information.

Student Assistants

Students in grades 10-12 can choose to be a teacher assistant or office assistant, provided that the student has a good academic and behavioral record. Student assistants earn 2.5 credits per semester.

Title IX - GW's Commitment to it!

All Denver Public Schools, including GW, are committed to upholding the standards of Title IX, which states:

"No person shall, on the basis of sex, be excluded from participation in, be denied benefits of, or be subject to discrimination under any education program or activity receiving Federal financial assistance."

A copy of Title IX provisions and grievance procedures is available on the DPS website. www.dpsk12.org

Visitors

Parents/guardians are invited to visit the school anytime, but will need to sign in at the Main Office to obtain a visitor's pass. Babies and young children are NOT to be brought to school at any time. District liability extends only to our staff and students. Friends or relatives, other than parents/guardians, will not be permitted to visit or attend classes. The traditional and the International Baccalaureate Program (IB) will prearrange for the shadow program.

GWHS's Shadow Program is available to prospective eighth grade students on most Mondays and Tuesdays from October through February. **If you would like to set up a Shadow Day, please contact Mrs. Geimer at 720-423-8626 for IB or the GW Patriot Parent Volunteer Office at 720-423-8662 for traditional or gwparents@gmail.com (appointments are required).**

ASSERTIVE DISCIPLINE

(See DPS website for Policy JK-R)

Assertive discipline is a system that respects the right of everyone to have choices. Choices can have positive or negative results. People learn from the consequences of their choices which behavior they will choose to continue. With choices come responsibilities – the responsibility to become informed of possible consequences of choices and the responsibility to accept consequences of choices.

Assertive discipline is based on the principle that schools exist for educational purposes. Teachers have the right (and responsibility) to teach and students have the right (and responsibility) to learn. The system is designed to provide prompt and effective consequences for students who choose to interfere with the rights of either the teacher or other students. The system includes not only consequences for improper behavior, but it includes positive rewards to students who make good choices. This system will establish a climate at GW indicative of an academic facility, well disciplined and concentrating on academic tasks. This requires that students, teachers, administrators, and parents/guardians cooperate to maintain this atmosphere.

Students are expected to follow the policies, procedures and rules of each classroom teacher. My Room, My Rules!

1. Be in your seat when the tardy bell rings.
2. Bring all materials to class.
3. Follow directions first time given.
4. No food or drink allowed in the classroom.
5. Keep your hands, feet, objects, and inappropriate comments to yourself.
6. Follow the policies and procedures of the classroom teacher.

Assertive Discipline Procedures

Except for serious infractions such as fighting, drugs, weapons, threats, etc., teachers are expected to follow the procedures below.

Classroom Consequences:

- **First infraction:** Warning
- **Second infraction:** Teacher contacts parents/guardians
- **Third infraction:** Parent/Teacher conference
- **Fourth infraction:** Referral to Student Advisor

Office Consequences:

Even though the advisor strives to deal with each student individually, the following guidelines will give the teacher and student some indication of what consequences **might be** administered.

First Referral:

- Parent/Guardian Contact
- Community Service
- In School Detention
- Out of School Suspension (for serious infractions)

Second Referral:

- Parent/guardian Conference
- Behavior Contract
- In School Suspension
- Out of School Suspension (for serious infraction)

Third or more:

1 - 3 day(s) in or out of school suspension with parent/guardian conference required for reinstatement

Third Suspension = Habitually Disruption:

- Notification letter for habitual disruption
- Request for expulsion
- 5-15 days out of school suspension

According to Colorado law: An habitually disruptive student is one who has been suspended three times during the course of the school year for causing a material and/or substantial disruption in the classroom, on school grounds, on school vehicles, or at school activities or events. Such behavior could lead to expulsion from the Denver Public Schools.

Due Process - Student Rights

Due process is a procedure, which the courts of law recognize as a necessary responsibility of the school for all students. Due process is of primary importance because it recognizes the right of individuals to recourse within a decision-making process. Due process assures the student of the following steps:

1. Rules, regulations and penalties are available in writing.
2. The student has a right to be informed of the specific reasons for action.
3. All members of the school community are obligated to work out difficulties **at the level at which they occur**, if possible.
4. The student has the right to present a defense against charges and to produce information in his/her parents'/guardians' presence.
5. The student, administrator, and/or teacher have the right to request the presence of the parent/guardian.
6. Proper consideration should be given to the student's right to privacy.
7. Rules shall be applied uniformly and without coercion.
8. Disciplinary action shall be reasonable and related to the infraction.

Before considering suspension, the student will be given oral or written notice of the allegations, an explanation of the evidence the administrator has, and an opportunity to present his or her version of the events. However, notice and conference will follow as soon as possible if the student's presence endangers persons or property, or threatens disruption of the academic process, and so necessitates immediate removal from the school.

Conduct & Discipline Code**A. Suspension (out of school)**

Suspension is a disciplinary means of controlling unacceptable behavior in the school environment. Suspension is used to point out to the student the seriousness of the misconduct, to inform the student's parent/guardian of the misconduct, and to ensure parental cooperation in dealing with the problem. Suspension is not a punishment in and of itself. It is a temporary measure for the purpose of protecting staff and students, school property, and the orderly functioning of the school.

Students who break the following rules are subject to out of school suspension for a period of up to 15 days. The length of suspension is determined by school authorities and reflects the seriousness of the offense committed. In addition, a parent/guardian conference is required and the student may be referred to the appropriate law enforcement agency. **A suspended student may not loiter, be on school property, or attend any school-sponsored activities during the days of suspension.**

Some of the more serious infractions (underlined) could result in expulsion for up to one calendar year.

- Behavior, on or off school property, which is detrimental to the welfare or safety of pupils or school personnel
- Declaration as an habitually disruptive student (three or more suspensions)
- Defiance of authority, use of profanity, obscenities
- Destruction or defacing of school property
- Ethnic intimidation; harassment - sexual or other
- Bullying
- Harassment
- Fighting or
- Assault
- Gambling or possession of gambling items (dice, etc.)
- Gang activity
- Habitual truancy or tardiness
- Possession of a weapon or any object that looks like or is used as a weapon (includes mace, “stun” guns, laser pens, etc.)
- Shoplifting at any neighborhood merchant
- Starting a fire (arson) or pulling a fire alarm
- Theft, larceny, burglary
- Use, possession, or sale of illegal or dangerous substances (drugs or alcohol)
- Use of tobacco products in the school building, on the campus, or at school sponsored activities
- Violation of dress code, tardy policy

B. Alternative to Suspension

As an alternative to suspension (not to be used for serious infractions, see above), **the student may remain in school if a parent/guardian attends classes with the student for a period of time specified by the Principal or a designee.** This alternative to suspension can only be considered with the consent of the student’s teachers and when the Principal does not recommend to the that expulsion proceedings be initiated. If the parent/guardian does not agree to or fails to attend class with the student or the continued presence of the student and/or parent/guardian is disruptive, the student will be suspended in lieu of this option.

For more information about any disciplinary guidelines and procedures, please see any student advisor or the Assistant Principal in charge of Discipline. A copy of the Denver Public Schools Policy JK - Student Conduct and Discipline, is available on the DPS website.

Suspension/Prudent force

The Principal or a designee may suspend a student when necessary to protect the safety, morals, or rights of other students or to avoid a disruption of the school program until a conference can be held involving the Principal or a designee, teacher, and parent/guardian. Administrative staff, teachers, and other staff are responsible for the maintenance of order within the classroom and the school. **Authority to use reasonable and prudent force and restraint for the purposes of maintaining order and for safeguarding the persons of students and school employees is delegated by the Board of Education to certificated employees.** A copy of Denver Public School Board Policies, including JK, is available on the DPS Website.

A student who is suspended or expelled from school shall be subject to the penalties provided under Article 38-115 (trespassing) of the Municipal Code for trespassing if he/she comes to the school grounds, building or to school activities without permission from the Principal or a designee.

DPS Anti-Harassment Policy

Harassment based on race or color, national origin, sexual orientation, disability, religion, or age, is specifically prohibited. Complaints of prohibited harassment will be promptly investigated. If the School District determines that such harassment occurred, it will be promptly investigated and appropriately discipline any student, teacher, administrator, or other school personnel who is found to have violated this policy, and/or appropriate action reasonably calculated to end the harassment.

Dress Code – 2009/2010

The purpose of the dress code is to help provide a safe and **respectful** atmosphere for education. The Denver Public School District has an extremely strict ZERO TOLERANCE for gang activity of any kind. This ZERO TOLERANCE, of course, applies to activity and attire.

Generally, recent school dress codes have said that clean and covered were the minimum requirements. While this is still a necessary component of our school's dress code, the following will outline a more detailed list of acceptable and unacceptable attire. It is no secret that the mentality of gangs and other anti-social groups are not conducive to a positive school environment. It is our hope that this dress code will allow for individuality while providing a sense of safety, security, and respect for self and others in our school.

Read the following very carefully:

STUDENTS ARE ALLOWED TO WEAR ONLY ONE ARTICLE OF CLOTHING THAT IS PREDOMINANTLY RED OR BLUE. FULL-BODY ARTICLES SUCH AS DRESSES, JUMPSUITS, AND OVERALLS ARE NOT ACCEPTABLE.

The color red/blue, in recent years, has been associated with a particular gang. The purpose here is to focus on red/blue without limiting restrictions to a single color. When one article of red/blue clothing is worn, red/blue accessories are not acceptable. Accessories include such items as shoes, belts, beads, earrings, socks, shoelaces, bandanas, etc.

Wearing the same color (any color -- red, blue, burgundy, black, etc.) from head to toe is not acceptable. For example, wearing khaki colored shirt and pants is not acceptable. Also, look-a-like dressing is unacceptable. Gang attire fluctuates almost weekly, so much of the school's attention will be in a constant state of flux. We update our information as often as possible by staying in close contact with knowledgeable sources. In addition, anti-social groups such as the Aryan Nation and the Trench Coat Mafia have a distinct dress. Such a look is not acceptable and will be treated as any other "gang" attire. No clothing that is intended to symbolize or identify the person as a gang member will be permitted.

IN THE OPINION OF ADMINISTRATORS, THE FOLLOWING AREAS OUTLINE CLOTHING THAT IS ALSO NOT ACCEPTABLE FOR SCHOOL:

- Marijuana shirts or other **clothing that promotes alcohol, illegal drugs, or violence**
- Shirts with profanity or obscenities
- Hats, scarves, or other head gear
- Trench coats
- Clothing that is excessively revealing, i.e. short skirts and shorts, backless tops, midriff tops, muscle shirts, tank tops, halter tops, exposed underwear, spaghetti straps. The two-finger rule applies to shoulder straps. Shorts may not be shorter than the tip of the fingers with the arms extended to the side
- Pajamas and house slippers

The rule of thumb should be the following: IF YOU HAVE TO WONDER WHETHER WHAT YOU CONSIDER WEARING TO SCHOOL IS ACCEPTABLE, ITS PROBABLY NOT! THINK! THINK! THINK! Students who choose to defy the dress code will be sent home to change.

NOTE: Students are again reminded that the ZERO GANG TOLERANCE policy is still in effect and will be enforced. The student body does not want the gang influence in GWHS, and the adults will consistently enforce this wish. Students who choose to dress like gang members (You know who you are!) will suffer the consequences already outlined in this policy. **Those who repeatedly disregard this issue will be withdrawn from George Washington High School and given the option of an alternative school setting.**

Drugs & Alcohol

The use or possession of alcohol or any other harmful substances, or the illegal use of narcotics, and habit-forming drugs is forbidden. Disciplinary and/or court action will be taken against any student involved in the use, possession, distribution, or sale of alcohol or narcotics. The school district requires a substance abuse contract when this situation arises. Contacting a community assistance agency may also be required. DPS Policy JK applies in these situations.

Fighting

Disputes between members of the school community should be settled through other channels, rather than fighting. Students involved in fighting either before, after, or during school hours on school property, at school activities, bus stops, or **off campus areas** that endanger other students, will be suspended. Students involved in the act of agitating a fight will also be suspended. **Posturing to fight can also result in suspension.** Acts of assault, battery, and extortion will also result in immediate suspension and the possibility of a police report being filed. If you have a problem with another student, see your counselor or student advisor to resolve it and SOLVE it!

Gambling

Gambling and possession of gambling materials (dice, cards when used for gambling) are not permitted at GW school activities, events, or on school transportation. Violation may lead to suspension and citation by police.

Gangs - DPS Definition/Zero Tolerance

Both the laws of Colorado and DPS School Board prohibit students from belonging to ANY fraternity, sorority, club, society, or gang. **School Board policy defines “gang” as a group of individuals with a common interest, bond or activity characterized by criminal, delinquent or disruptive conduct.** No activities associated with these organizations, including pledging, hazing, initiations, or any other acts disruptive to school operation, are permitted on school grounds or at school activities.

Gang membership and gang-related activity will not be tolerated in the schools, on the school grounds, in school district vehicles, or at school activities or events. Participation in gang related activities shall require that proceeding for the suspension and expulsion of the student involved be considered pursuant to the provisions of School Board Policy JK. In addition, a report shall be forwarded to the appropriate law enforcement agency. George Washington High School offers a wide variety of clubs and activities for all students. Students are encouraged to join school clubs and activities. Take advantage of this opportunity while at GW and get into that “Patriot Spirit”!

Students whose on or off grounds activity warrant a police citation will more than likely be suspended from school up to 15 days (expulsion hearing) based on seriousness of activity.

Insubordination/Disrespect for Staff

When any adult in the building, on school grounds, or at any school activity makes a reasonable request of a student i.e. asking student to identify himself/herself, the student should comply. **Students have their ID displayed at all times.** Failure to do so will be considered defiance, and subject the student to disciplinary action, including suspension. Insubordination is the following:

1. Continued, willful disobedience or open, persistent defiance of a proper authority.
2. Willful destruction or defacing of school property.
3. Behavior that is a threat to the welfare, safety, or morals of other students or staff.

Intimacy – No PDA (Public Display of Affection)

Gestures of congratulations such as embraces and handshakes are examples of appropriate behavior. Sitting on lap, kissing, and embracing of an intimate nature between students is not acceptable behavior at GW.

Internet Usage Policy

Each student must sign an internet contract. The student's ID will be marked to indicate whether or not they have permission to use the internet computers. Without a properly marked ID, students will be denied permission to use GW labs and LMC computers. Violation of this contract will result in revocation of privileges. **NO EXCEPTIONS!**

Loitering

Any person who is not a George Washington High School student or a member of the staff and is found loitering on school grounds will be cited by the police and removed from the premises. In addition, students at George Washington High School should not loiter on school grounds after their school day. Students with excused period(s) are welcomed to use the library if necessary, provided they enter the area before the tardy bell rings. Students involved in after school activities are required to follow these guidelines as well. GW requests your cooperation in clearing the building as soon as possible at the end of each school day, dance, or after school activity. During extra-curricular activities, students must always be accompanied by their sponsor. Your assistance will permit the custodial staff to clean the building more efficiently.

Parking Lot Rules for Cars & Bicycles

All cars must be registered and have a parking sticker on the lower left-hand corner of the windshield. Students may register their car(s) in the Treasurer's Office before school, or during lunch. Anyone parking in areas designated for other use will be ticketed and/or towed. George Washington High School assumes **no responsibility or liability** for cars parked in the parking lots or in areas around the school. All drivers are expected to adhere to the State of Colorado driving laws.

To obtain this sticker you must fill out a registration form and sign the contract indicating that you understand the rules and consequences. All cars parked in the Faculty Parking Lot must display a faculty parking sticker. All guests, visitors, and substitute teachers must register their car with the Main Office. **Any car in the parking lot NOT displaying a VALID parking sticker is subject to warning stickers, ticketing by the Denver Police Department, and towing by Extreme Towing.** All towing will be done through Extreme Towing. They can be contacted at 303-344-1400 and are located at 6635 Leetsdale Drive, Denver, CO 80224. Neither George Washington High School nor Denver Public Schools are liable for any damage or loss of property.

There are bicycle racks for student use in the North Parking Lot. Students should lock the bicycle before leaving it in the rack.

Profanity/Obscenity

As part of the responsibility to the school and the community, students are expected to exercise discretion in their use of language and actions. The sensitivities of other individuals present or nearby must be given due consideration. Students are expected to behave in a respectful manner toward all adults and fellow student in the school building, on district vehicles and at school activities. Abusive language or writing, belligerent behavior and the use of obscenities and vulgarities (including gestures) will be subject to disciplinary action and/or subject to ticketing by law enforcement.

Search & Seizure

Searches within the school or on school grounds will be authorized by the Principal when there are circumstances which would cause a reasonable person to believe that the search of a particular person, place, or thing will lead to discovery of:

1. Evidence of a violation of the student conduct standards contained in the policies of the Board of Education, or a violation of Federal, State, or local laws.
2. Anything that, because of its presence, presents an immediate danger of physical harm or illness to any person.

Searches can be made of locker, desk, and storage areas, and motor vehicles on school grounds. Personal searches of students including the pockets of the student, or any object in the possession of the student (i.e., backpack, purse, etc.), and a "pat down" of the exterior of the student's clothing. Such searches will usually be conducted in a private room by a person of the same sex as the student being searched and witnessed by one other staff member of the same sex as the person being searched. Searches of the person that requires removal of clothing other than a coat or jacket shall be referred to and conducted by a law enforcement officer and school personnel will not participate in such searches.

Anything found in the course of a search conducted in accordance with the above guidelines which are evidence of a violation of student conduct standards may be:

1. Seized and admitted as evidence in any suspension or expulsion proceeding.
2. Returned to the parent/guardian of the student from whom it was seized.
3. Under certain circumstances, the evidence may be destroyed if it has no significant value.
4. Turned over to a law enforcement officer in accordance with established DPS Board Policy and Procedures.

The Principal or a designee may request the assistance of a law enforcement officer to:

1. Search any area of the school premises, any student, or any motor vehicle on the school premises.
2. Identify or dispose of contraband found in the course of a search conducted in accordance with this policy.

All searches conducted of student(s), lockers, automobiles, etc. will be done at the discretion of the Principal or a designee based on probable cause, as stated earlier in this section.

Sexual Harassment

The District has a legitimate and compelling interest in prohibiting sexual harassment. Further, the District has an obligation to discipline those who engage in sexually harassing behavior. The District must strive to balance the interest of those making sexual harassment complaints and those accused of sexually harassing behavior. GW defines sexual harassment as actions that have a negative impact upon an individual's academic performance or create an intimidating educational environment. Sexual harassment can include comments about one's body; sexual remarks, jokes or innuendoes; personally

intrusive conversations; obscene gestures; staring or leering; inappropriate and unwelcome touching; lifting up skirts or pulling at clothing; whistling or catcalling; pressing for dates or sexual activity; cornering or blocking the victim's passage; intentional brushing against someone's body; molestation; and rape. It also takes the form of obscene graffiti, displays, or pornographic pictures or offensive sex-related objects such as condoms and sexual gossip about a victim. Students, acting in a group or gang, who are determined to have engaged in sexual harassment of one or more students, will be subject to suspension and/or expulsion as defined by Board of Education Policy JB. Students who perceive that they have been sexually harassed can report their perceptions to a teacher, counselor, student advisor, or administrator. The information given by both victims and offenders will be treated confidentially. Severe disciplinary action(s) will be taken against those individuals who have violated GW's sexual harassment policy. Police citation and criminal charges could be filed also.

Smoking or the Use of Tobacco

Students, staff, and visitors are not permitted the use of tobacco in any form in the school building, on the school grounds, at school activities, in school vehicles, or within **1000 feet of the school campus**. The school grounds include any playground, athletic field, recreation area, and parking areas. "Use" means the carrying of tobacco, whether lit or unlit, and includes the lighting, chewing, and smoking of any tobacco product. This policy is in compliance with state law. GW will treat the use of tobacco the same as the use of alcohol or drugs. Students found violating this policy will be subject to similar disciplinary action.

GWHS is a smoke-free environment! Inside & Out!

Student Behavior at Activities

School sponsored activities include any situation where students are under direct supervision of a coach, teacher, or sponsor and are representing GWHS in some capacity. This would include any trip that is financed through the district funds or has been approved by the administration. The administration and staff at GW will not tolerate behavior that is adverse to the welfare, safety, and morals of other pupils. Any unlawful act taking place on or off school grounds or excursions not only makes the students subject to penalties which the courts may prescribe, but also will result in disciplinary action by GWHS. All school activities, games, etc., both home and away are subject to school policy. This includes all students, not just participants.

Theft

Theft, larceny, or breaking and entering will result in suspension, restitution, and citation by police.

Toys

Toys, such as water guns and skateboards, that are disruptive to the educational environment or become a potential safety hazard will be confiscated and not returned.

Valuables – Cell Phones, MP3 Players, iPods, Video Cameras, and other electronic devices

Students are cautioned not to bring large amounts of money or valuables such as rings, bracelets, etc. to school. Students are permitted to listen to MP3 players, iPods or use cell phones **during lunch and before and after school.** Students who are using any electronic device at any other time will have that device confiscated and returned at the end of the day with a current student ID. If electronic devices are confiscated a second time, it will be given to a Student Advisor and returned ONLY to a parent/guardian. If electronic devices are confiscated a third time, they will be returned to a parent at the end of the semester. **The school is not liable for personal items that are confiscated, lost, or stolen.**

Weapons

Safety is the right of every student and Denver Public Schools is clear in its resolve to have a weapon free environment. The possession or use of ANY weapon shall require that proceedings for the suspension AND expulsion of the student(s) involved will immediately be initiated pursuant to the provisions of DPS Policy JK-R. This "weapon" definition is not limited to the obvious list of guns and knives, but also includes any item that can be construed as a weapon. DPS students have been expelled for possession of such items as Ninja stars, screw drivers, ball bats, mace, water and toy guns that resemble the real things, items used in a fight against another person, starter pistols, and more. The incident will result in the appropriate law enforcement authorities being notified and charges being filed. (This policy shall not be construed to prohibit the supervised activities of students involved in authorized training in the JROTC Program.) Firecrackers, knives, chains, and similar items are considered weapons according to the Board of Education Policy. Students bringing these items to school will face school suspension/expulsion and police charges for possession.

Bell Schedule 2009/2010

Monday, Tuesday, Friday

1	7:30 – 8:16	46 MINUTES
2	8:21-9:09	48 MINUTES
3	9:14-10:00	46 MINUTES
4	10:05-10:51	46 MINUTES
5	10:56-11:42	46 MINUTES
Lunch	11:42-12:27	45 MINUTES
6	12:32-1:18	46 MINUTES
7	1:23-2:09	46 MINUTES
8	2:14-3:00	46 MINUTES

Wednesday

Thursday

1	7:30-8:51	81 MIN	2	7:30-8:51	81 MIN
3	8:57-10:21	84 MIN	4	8:57-10:21	84 MIN
Lunch	10:21-11:06	45 MIN	Lunch	10:21-11:06	45 MIN
5	11:12-12:33	81 MIN	6	11:12-12:33	81 MIN
7	12:39-2:30	111 MIN	8	12:39-2:00	81 MIN

2009-2010

Counseling Assignments

Mr. Andrew Winn 720-423-8619

Ms. TerriLynn Vigil 720-423-8519

Ms. Christina Smith 720-423-8666

Mrs. Lindsey Vesceri 720-423-8664

Learning Specialists

Mr. Mark Arseneau

Mr. Ron Cook

Mrs. Sherilyn Derstine

Ms. Marilou Mieszala

Mr. Joel Weissman

Mrs. Sue Wiles

Debra Guerrero

Nicole Norwitz-Beaton

TBD

Graduation Requirements

To graduate from George Washington or any other DPS high school, a student must earn 240 semester hours of credit. A student may not participate in the GW graduation ceremony without all 240 credit hours earned. The following illustrates the minimum number of credit hours needed in each area:

Class of 2010

Curriculum	Semester Hours
English	40
Intro Literature	10
College Prep	10
American Literature	10
Other	10
Social Studies	25
American Government	5
American History	10
Geography	5
Other	5
Science	30
Biology	10
Other	20
Mathematics	30
Algebra	10
Geometry	10
Other	10
Physical Education (or ROTC)	10
Electives	85
<hr/>	
Total	220

Class of 2011/2012

Curriculum	Semester Hours
English 40	
Intro Literature	10
American Literature	10
Upper Division Writing	20
Social Studies	30
Geography	10
American History	10
Civics	5
Other	5
Science	30
Earth Science	10
Biology	10
Chemistry/Physics	10
Mathematics	40
Algebra	10
Geometry	10
Algebra II	10
Post Algebra II	10
Academic Electives	20
Music/Art/Drama	10
From an approved list	10
World Languages	20
(2 years of the same Language)	
Physical Education (or ROTC)	10
Electives	50
<hr/>	
Total	240

At least four years (eight semesters) of attendance are required for students to complete grades 9, 10, 11 and 12 with two exceptions:

- Students with a 3.0 GPA who have completed all core curriculum/elective requirements may graduate in seven (7) semesters
- Students with a 3.5 GPA who have completed all core curriculum/elective requirements may graduate in six (6) semesters

NOTE: All early graduation requests require the permission of the Principal.

Grade Level Classification for 2010

Grade Level	Credits
Freshman	0 – 55
Sophomore	55-110
Junior	110 – 165
Senior	165 +
<hr/>	
Graduation	220

Grade Level Classification for 2011-2012

Grade Level	Credits
Freshman	0-60
Sophomore	60-120
Junior	120-180
Senior	180+
<hr/>	
Graduation	240

To graduate, each student must meet graduation requirements that include demonstrating competency in each discipline studied. In an effort to meet the graduation requirements, individual students, parents/guardians, and counselors will develop educational plans designed to meet the individual needs of students. The Principal may waive a given requirement, if, in the Principal's judgment, it is determined to be in the best educational interest of the student.

Early Exams

Students will NOT be allowed to take early final exams for the purposes of leaving school early for vacations, business, etc. Any petitions of “need” should be documented and directed to the Assistant Principal in charge of Pupil Services.

Eligibility for Valedictorian or Top Ten Graduate Positions

A student must be enrolled in either the IB or traditional program for a minimum of six semesters to be considered a candidate for ranking as a top ten or valedictorian designee of each respective program.

It is up to each student and his/her family to make arrangements at other educational facilities to make up any needed credit. Students and families need to consult with the student’s counselor to determine which classes should be taken for credit. In addition to the academic requirements, students are expected to clear all financial obligations before a diploma or a copy of a transcript is released. Such obligations include, but are not limited to, book fines, damaged classroom materials, materials card assessment, or lost or damaged textbooks. In addition, all class and/or course fees must be paid in full.

Free Periods

10th, 11th, and 12th grade students **who have grade level credits** may have a free period scheduled during the school day. During the free periods, students are expected to report to the lunch room, library, or leave the building by the time the tardy bell rings. To prevent disruptions of classes, students are to remain in the lunch room or library for the entire period. Students will not be allowed to leave to go to lockers or restrooms. Students who leave the building will not be allowed to enter the building until the bell rings for their next class. Students with free periods that are failing any classes will be assigned to Guided Study Hall. These students will be expected to attend this class and work on their homework and will only be removed from the class once their grade has improved.

Report Cards, Transcripts, etc.

Report cards are issued after each 6-week grading period. The only grade that “counts” on your official transcript is the semester grade. All other reports indicate progress only. Report Cards and unofficial transcripts may be obtained through Infinite Campus Parent/Student Portal. Only semester grades in the form of a transcript will be mailed home. The first two transcripts are free and \$3.00 per transcript after that.

Progress Reports

A weekly progress report is a method for students and guardians to be informed of a student’s academic progress. A student may receive a weekly progress report **ONLY IF** the student’s counselor receives a note signed by the student’s parent/guardian. The student will receive the progress report on the first school day of the week. It is the student’s responsibility to carry the progress report around to his/her teachers and have it completed that same day. The student should return the progress report, signed by parent/guardian, by the third day of each week. Failure to return a signed progress report will result in no progress report issued for that student the following week. Another note from the parent/guardian will be required to initiate progress reports again. Progress reports only indicate satisfactory or unsatisfactory work and attendance for each week. Students on “contract” will receive their progress reports through the Student Advisement Center. These students must see the Student Advisement Secretary on Monday morning.

COLLEGE PLANNING

SCHEDULE OF EVENTS FOR 2008-2009 SCHOOL YEAR

ACT TEST DATES

12/12/09
2/6/10
4/10/10

REGISTRATION DEADLINE

11/6/09
1/15/10
3/5/10

LATE REGISTRATION

11/7/09
1/6/10
3/6/10

SAT TEST DATES

10/10/09
11/7/09
6/5/10

REGISTRATION DEADLINE

TBA
TBA
TBA

LATE REGISTRATION

TBA
TBA
TBA

*TEST OFFERED AT GEORGE WASHINGTON

G.W. COLLEGE CODE #060413

Listen to announcements for exact dates and details for other college related activities to aid you in your college planning. Students may sign up in the Counseling Center to meet with visiting college reps. Schools and dates will be posted on the College Visit Bulletin Boards, and in the Counseling Center.

Academic Lettering

Lettering Requirements

1. Students must take a minimum of six classes for a minimum of 30 hours of class work.
2. The final semester (only) GPA must reflect a 3.0 or better.
3. Students may receive only one grade lower than a "B" and none lower than a "C". NG or W/F is considered lower than a "C". Study Hall grades of an "F" count against you.
4. In order to be eligible, a student must have attended GWHS for one entire semester with no more than 9 absences during that semester.
5. To purchase the appropriate letter, lamp, bar, or star, the students must present their report card and student ID to the Assistant Principal in charge of Pupil Services.

Costs:

1. Academic script letters are \$10.00.
2. Lamps of Learning, Bars, and Stars are \$1.50 each.
3. You first earn a Script Academic letter. Then, if eligible, you may purchase Bars for each additional semester that you qualify for an Academic Letter.
4. A Star may be purchased when a student has a 4.0 GPA for that semester.
5. Scholar athletes may purchase a Lamp of Learning to signify an academic letter.

The GW Future Center

The Future Center is a post-secondary resource center that has a full time college and financial aid advisor who assist students and families with post-secondary admission, financial aid, and scholarship applications. The goal of the Future Center is to enhance the college going culture in Denver's public high schools by providing access to the following:

- College Admissions Guidance
- ACT/SAT Test Prep Information
- Financial Aid Information
- FAFSA Workshops
- Pre-Collegiate and Post-Secondary Program Information
- Scholarship Workshops
- College Tours and Visits
- College Fair(s) in cooperation with Area High schools
- National and Local Scholarship databases and applications
- Summer Program and Internship Information
- Computers and Internet access
- Other college Resources

The Future Center is a resource provided by the Denver Scholarship Foundation. The Denver Scholarship Foundation also offers a scholarship to eligible Denver public high school students to help make a college education more affordable in the state of Colorado. For more information see Mr. Blackwell in room 128 for more details.

College and Financial Aid Advisor
George Washington High School
Room 128
720.423.8727
720.423.8737 (fax)

ATTENDANCE AND TARDY POLICIES

POLICY STATEMENT

When students attend class on time on a daily basis, they will benefit from a better classroom environment and will receive more consistent instruction. Their increased learning will lead to improved achievement and success.

1. An **open door policy** assures that all students will be admitted to class.
2. All teachers will stand in their classroom doorway during passing periods to facilitate **timeliness** and **relationship building** with students.
3. **Hall sweeps** will be conducted by the student advisor's office.
4. Each student in the hallway during a class period must have a **hall pass**. Students with off-periods must be in an approved location. Students found in the hallway without a pass will be escorted to the student advisor's office.
5. Students arriving to class after the bell has rung will be marked tardy. Work missed due to tardiness will be marked as missing in IC and make up work will be permitted only at the **teacher's discretion**. Students are responsible for missed instruction resulting from being tardy.
6. Students will be marked as absent when they miss an entire class period.
 - a. Students have two days for each **excused** absence to make up the missed work. The student or family is responsible for initiating make up work. To excuse an absence, students must bring a signed note to Ms. Fisher including a working phone number and reason for absence.
 - b. An absence becomes **unexcused** after two days without an acceptable excuse from a parent. Work missed due to an unexcused absence will be marked as missing in IC and make up work will be permitted only at **teacher's discretion**.
7. Intervention will begin with establishing communication with parents about attendance issues. Advisement teachers (7th period teachers) will check attendance on a weekly basis and will follow these guidelines:
 - a. Six Week Period
 - i. If a student accumulates five or more tardies or unexcused absences in a six week period, the advisement teacher will call parent/guardian.
 - ii. If a student accumulates ten or more tardies or unexcused absences in a six week period, the advisement teacher will complete an attendance contract with the student. The student will return the contract with a parent/guardian's signature within three days. Students who do not return the **attendance contract** completed after three days will receive **in-school suspension** until the contract is completed.
 - iii. If a student accumulates fifteen unexcused tardies or absences in a six-week period, the advisement teacher will send a referral to the student advisor's office. The student advisor can assign after school detention or Saturday community service.
 - b. Weekly
 - i. If a student accumulates five or more tardies or unexcused absences in a week, the advisement teacher will assign the student to an after school detention. If a student fails to attend the after school detention, the student will be referred to the student advisor's office.

ATTENDANCE AND TARDY PROCEDURES

ATTENDANCE – TARDIES – PARTIALS

1. FULL DAY EXCUSED ABSENCES An absence will be defined as non-attendance in class. A student attending any portion of a class period will be considered present in class. An absence will either be “excused” or “unexcused” as outlined in the attendance procedures. **Individual teachers may also have additional tardy policies of which students will be made aware.**
2. Please fax, email or send a note with your student within **TWO** days of your child’s return to school. The Attendance Office personnel will enter the Excused Absence Code on the computer. Phone calls, even though a courtesy, are not considered official documentation.

The following reasons constitute an excused absence:

- Illness
- Medical/dental appointment
- Court date
- Funeral
- Religious holiday
- Personal reasons/Extenuating circumstances (Administrative approval needed)

All written notes must include:

- Student’s full name
- Date(s) of absence
- Reason for absence
- A valid parent/guardian signature
- A daytime phone number where the parent/guardian can be reached

MAKE-UP WORK WILL BE GIVEN FOR AN UNEXCUSED ABSENCE ONLY AT THE TEACHERS DISCRETION!

See individual teachers for individual class attendance and tardy policies

3. TARDY TO CLASS – Excused and Unexcused
 - EXCUSED TARDIES- Tardies to school will be excused with a note or phone call from the parent/guardian at the time of arrival. Please check in with the Attendance Office.
 - UNEXCUSED TARDIES– If you are tardy to school and do not have a note from your parent/guardian, go directly to class.
4. PARTIALS – (When you leave school early, or when you leave and then return, missing any part of any class)

On the day a student is to be released early, please contact the Attendance Office as early as possible. Please provide a minimum of ONE hour notice. All partials must be confirmed by a parent/guardian before a student can be dismissed. If you will be returning from your partial, please remember to check back in with the attendance office.

All written notes must include:

- Student's full name
- Time the student must leave
- Reason for partial
- A valid parent/guardian signature
- A daytime phone number where the parent/guardian can be reached

The note will be confirmed by calling the parent/guardian. The attendance office personnel will enter the excused absence codes on the computer for the partial absence. It is the student's responsibility to return to the attendance office to pick up the partial pass in order to leave the building.

LEAVING SCHOOL WITHOUT CHECKING OUT THROUGH THE ATTENDANCE OFFICE IS CONSIDERED AN UNEXCUSED ABSENCE!

IF YOU ARE ILL, SEE THE NURSE! If the nurse is not in, see the Attendance Secretary. LEAVING SCHOOL WITHOUT CHECKING OUT THROUGH THE ATTENDANCE OFFICE IS CONSIDERED AN UNEXCUSED ABSENCE.

Bringing an excuse note one or two days later does not apply to excused tardies and partials. These must be excused on the day they occurred.

4. SCHOOL RELATED ACTIVITIES- School-related activities will include those items covered under Colorado law and district policy such as suspensions and school-sponsored activities. All will allow for credit from make-up work.
5. SCHOOL SPONSORED ACTIVITIES- In any school-sponsored activity, a list of those students participating in the activity will be initiated by an administrator and given to the Attendance Secretary on week prior to the activity. Additionally, out-of-school activities require a School Excursion Notification form that is completed and signed by the sponsoring teacher. It becomes the student's responsibility to obtain each of his/her teachers' signatures and to return the School Excursion Notification form to the sponsoring teacher by that sponsor's due date. The sponsoring teacher then turns this form to the Attendance Office. On this form, a classroom teacher has the option to recommend that a student **not** participate in the activity. It is the classroom teacher's responsibility to notify the sponsoring teacher(s) of any students they feel should not participate in the activity. (Large groups, e.g... ROTC, instrumental/vocal music, etc., may be exempt from the School Excursion Notification Form)

Following any school-related/sponsored activity, the Attendance Secretary will be informed of students who were absent from the activity.

For questions/concerns, please contact the Attendance Office:

<http://gwhs.dpsk12.org>

Attendance Office Phone: 720-423-8642

Attendance Office Fax: 720-423-8610

E-mail: Patricia_Fisher@dpsk12.org

AUTOMATED ATTENDANCE NOTIFICATION

The Automatic Calling Machine normally calls between 4:30 p.m. to 9:00 p.m. with a recorded message notifying you that your student has been marked absent in one or more classes. In addition to calling, the machine can send an email notification if you supply an accurate email address to the school. Please send an email to: **GWHS_Email@dpsk12.org** to request absence notifications by email.

THE FOLLOWING EXPLAINS THE ABOVE PROCEDURE:

1. If your student is not in class when the teacher takes attendance, the teacher marks your student absent with a code of OTU (Other Unexcused Absence) on the computer. When your student arrives late to class, the teacher then changes the OTU to TDU for an Unexcused Tardy. **THE MACHINE CALLS ONLY ON THE OTU, not the TDU.**
2. When someone in your home answers the automated call, there will be a pause – **DO NOT HANG UP!** The machine is voice-activated and will begin at the sound of your voice. If you receive a partial message on your answering machine, it may be that our message started before your greeting ended.
The machine also calls our entire student body to inform parents/guardians of important upcoming events. If you did not receive the entire message, please call the school and we will help you.

SCHOOL SPONSORED ACTIVITIES

If your student is not physically in his/her assigned class, the teacher is instructed to mark him/her absent. Upon taking attendance, the teacher and often the attendance secretary are unaware that your student is participating in a school related activity. That information usually comes later on a list from the sponsor of the activity. The attendance office will then enter an excused code of ACT or SCH for school activity.

An absence for a school-sponsored activity or any absence excused or unexcused is still included in the number of **TOTAL** absences on the report card, showing you the total number of times your student has missed that class. Attendance is not recorded on a student's transcript.

GENERAL ATTENDANCE INFORMATION

When a teacher is absent, the Attendance Secretary must then record those absences, often the next day. Therefore, you may not receive a call for that class absence on that day.

You are expected to send a written note/documentation with your student when he/she returns from a legitimate all-day absence. This note must be turned in to the Attendance Office by the second day of your student's return to school. (See the Attendance and Tardy Policy.)

When you receive a call and your student insists he/she was present all day, please have him/her check with the teacher. If verified that your student was present in class, the teacher will notify the Attendance Office and the absence will be corrected.

If it appears your student has cut a class or classes, please discuss this with him/her. If you see this as a problem developing and you need help, please contact your student's counselor or a student advisor.

ATHLETICS

Before you practice, you must have the following completed and on record with your coach:

Medical Exam/Physician Physical Form
Parent/Guardian Permission Form
Athletic Emergency Information

\$60 Athletic Fee (Make checks payable to: George Washington High School and fees must be paid prior to playing in any games/matches)

The DPS Athletic Fee is \$60.00. Please make checks payable to George Washington High School. All checks must have the CODL# of the person signing the check and the ID# of the student

Boys

Girls

FALL

(Practice begins August 11th; Boy's golf practice begins August 4th)

Sport	Coach	Sport	Coach
Football	Steve Finesilver	Softball	Brad Cornish
Golf	Tom Bancroft	Volleyball	Anne Whitley
Tennis	Ken Mason	Gymnastics	Gina Annan (South)
Cross Country	Chris Turner	Cross Country	Chris Turner
Soccer	Jeff Zinke		

WINTER

(Practice begins November 12th)

Basketball	Michael Rogers	Basketball	Stacey Tracey
Wrestling	Joe Ladow	Swimming	Mark Johnston

Spring

(Practice begins February 17th)

Baseball	Jon Yacovetta	Golf	Tom Bancroft/ Sarah Morrow
Lacrosse	I. Nelson-Gardner	Soccer	Narissa Stahl
Swimming	Mark Johnston	Tennis	Jeff Zinke
Track & Field	Corey Martin	Track & Field	Chuck Dugue

DENVER PUBLIC SCHOOLS 2009-2010 Student/Family Calendar

Adopted by School District No. 1 in the City and County of Denver and the State of Colorado

First day of school

JULY 2009	AUGUST 2009	SEPTEMBER 2009	OCTOBER 2009	NOVEMBER 2009	DECEMBER 2009
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
JANUARY 2010	FEBRUARY 2010	MARCH 2010	APRIL 2010	MAY 2010	JUNE 2010
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STUDENT CONTACT DAYS
79 Days 1st Semester
93.5 Days 2nd Semester
172.5 Total Days

EARLY RELEASE FOR STUDENTS
October 16; December 9; January 19; February 11;
March 26; April 19. School will dismiss three hours
earlier than regular bell schedule.

HOLIDAY/NO CLASSES
Independence Day - July 4
Labor Day - September 7
Veterans' Day - November 11
Thanksgiving Day - November 26
Christmas Day - December 25
New Year's Day - January 1
Martin Luther King Day - January 18
Presidents' Day - February 15
Cesar Chavez Day - March 31
(Observed March 29)
Memorial Day - May 31

NON-STUDENT CONTACT DAYS
September 18
October 28 -- Parent/Teacher Conference Day. Week of October 26 is parent/teacher conference week. Schools may modify the daily schedule for parent/teacher conference to meet the needs of the school community. Schools will also determine date and time for parent/teacher conference for 2nd semester.
October 29, 30 Fall Break
November 25, 27 Thanksgiving Break
December 21, 22, 23, 24, 28, 29, 30, 31 Winter Break
January 4
February 16
March 30, 31; April 1, 2 Spring Break

SEMESTER DATES
First Semester Begins 8/19; Ends 12/18
Second Semester Begins 1/5; Ends 5/27

* May 7 - No classes for Elementary, K-8 and Middle School Students
** May 27 - No classes for High School Students
May 28

END OF TERM TO BE FOLLOWED BY REPORT CARDS
ES, ECE-8 and MS Trimester: November 6; February 26; May 27
6-12, High School 6 Weeks: Sept. 25; Nov. 6; Dec. 18; Feb. 19; April 9; May 27
6-12, High School 9 Weeks: October 14; December 18; March 15; May 27

The Calendar for the 2009-2010 school year is adopted by the Board of Education subject to the provision that if for any reason the School District must close schools for more than the time provided by the statutes, the adopted 2009-2010 calendar may be amended by the Board of Education to provide enough additional school days on Saturdays, during vacation, or at the end of the present calendar to meet legal requirements as required by the statutes.